

BACHELOR OF SCIENCE (HOSPITALITY & HOTEL ADMINISTRATION) (CBCS-2016 COURSE)

B.Sc. (H. & H.A.) Sem - VI :SUMMER : 2023

SUBJECT : HUMAN RESOURCE MANAGEMENT

Day : Wednesday

Time : 02:00 PM-04:30 PM

Date : 24-05-2023

S-15307-2023

Max. Marks : 60

N.B.:

- 1) ALL QUESTIONS are compulsory.
- 2) Answer to BOTH the sections to be written in the same answer booklet.

SECTION - I

Q.1) Explain the following: (Any 6) (1 Marks X 6 = 06)

a)	Selection	e)	Recruitment
b)	Training	f)	Assessment
c)	Cost to Company	g)	Trade Unions
d)	Job Description	h)	Transfers

Q.2) Attempt ANY TWO of the following (6 Marks X 2 = 12)

- a) What are the various sources of recruiting employees?
- b) State the policy and procedure for transfers in an organization.
- c) What is the importance of training? Discuss any two methods of training.

Q.3) Attempt ANY TWO of the following (6Marks X 2= 12)

- a) State the aim and objectives of discipline.
- b) What are the functional requirements of successful industry relations?
- c) Explain Trade unions and give the objectives.

SECTION - II

Q.4) Explain the following: (Any 6) (1 Marks X 6 = 06)

a)	Induction	e)	Discipline
b)	Merit Rating	f)	Orientation
c)	Human Resource Management	g)	Personnel Management
d)	Grievance	h)	Career Planning

Q.5) Attempt ANY TWO of the following (6 Marks X 2= 12)

- a) Define Human Resource Management. What are the objectives of HRM?
- b) Define Career Planning. What are its benefits?
- c) What is the purpose of promotion? Draft a policy for promotion.

Q.6) Attempt ANY TWO of the following (6Marks X 2 = 12)

- a) Why is staffing considered to be an important function of management? State its objectives.
- b) State the benefits of career development to employees, management and organization.
- c) Describe the steps in recruitment and selection process.
