



### Standard Operating Procedures

Anti-Ragging Cell performs different functions under following headings:

1. Creating awareness regarding ragging amongst the newly joined students. allotting rules and responsibilities to the members of anti-ragging committee
2. Allotting roles and responsibilities to the members of anti-ragging
3. Monitoring mechanism control of ragging
4. Taking action against Students for indulging/Abetting Ragging

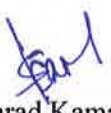
Anti-ragging Committee with the anti-rag is creates awareness on prevention of ragging

- Release the circular mentioning that that the ragging is totally banned in the Institute premises and anyone found guilty of ragging and/ or abetting ragging is liable be punished
- Display posters/ banners depicting dehumanizing effect of ragging and the approach of the institution towards those including in ragging in all notices boards, hostels and other buildings as well as vulnerable places.
- Motivate students to promote right attitude towards solving problems/ difficulties related to ragging faced by the newly admitted in students by approaching the anti-ragging committees whenever necessity arises.
- Insist students and parents to comply anti- ragging affidavit by registering online through UGC using the given link for anti- ragging (<https://www.antiragging.in>)
- Make a routine and surprise visit to ensure that there is no incident of ragging in the campus.
- Organize awareness programs and anti-ragging laws and ragging consequences for students deliberated by member of Dental Council of India, law- enforcement officials (Police), lawyers, NGO workers etc.
- Promotes efficient and effective means of familiarizing support system in the institute.
- Make students aware that mobile phones and other communication devices are permitted in residential areas including hostels to provide access to the students particularly fresher, to reach out for help from Anti -ragging Committee Members and the SQUAD.
- Display notices/ circulars containing helpline number of committee members for reaching out of Anti -ragging committee/ SQUAD for  
Any assistance regarding Ragging issues.
- Make sure that, display posters containing National helpline number 1800-180-5522, and email id helpline @antiragging. in for reaching out for any assistance regarding ragging issues

  
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- Anti-ragging committee accessed by Anti-ragging SQUAD along with other supporting system such as electronic surveillance (CCTV) will be active 24 X7.
- The students are facilitated with hassle free reporting mechanism regarding any untoward ragging incidents.
- Anti-ragging Committee defines the members of the anti-ragging squad. It briefs the roles and responsibilities and reporting mechanism of the squad. If a case is reported a meeting should be conducted by the committee. They should conduct an enquiry observing a fair and transparent procedure to provide natural justice after giving adequate opportunity to the student or students accused ragging. if there are no case the committee should meet once in six months and approve the report of no case observed.
- Anti-ragging Squad shall make frequent and surprise visits to canteen, hostels, mess, parking bay and other place vulnerable to ragging incidents. They should report to member convener after every visit. In case of any ragging incidents immediately inform other chairperson produce sufficient evidence anti- ragging committee for further enquiry.
- Reporting mechanism for students: Any student who is victim of Ragging shall report the incident by any following systems for quick response
  - a. Reporting the incident to the anti-ragging committee helpline numbers orally or through a written letter or to the Principal.
  - b. In extreme case a student can report to National helpline number 1800-180-5522, and Email ID helpline @antiragging.in for reaching out for any assistance regarding Ragging issues.
- Actions against students for indulging /abetting ragging: Depending up on the nature and quantum of the offence of ragging, any one or any combinations of following disciplinary actions shall be taken
  - a. Suspension from attending classes/ hostel
  - b. Withholding/ withdrawing scholarship/ Fellowship and other benefits
  - c. Imposing Penalties
  - d. Debarring from appearing in any test/ examination or other evolution process.
  - e. Debarring from representing the institution any regional, national or International meet, tournament, youth Festival, etc.
  - f. Suspension/ expulsion from the hostel
  - g. Rustication from the institution
  - h. Cancellation of admission
  - i. Extension from the institution

  
Dr. Sharad Kamat  
Principal

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