

**BHARATI VIDYAPEETH  
(DEEMED TO BE UNIVERSITY)**

Bharati Vidyapeeth Bhavan, LBS Marg  
Pune-411030

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**MINUTES OF THE MEETING**

A meeting of IQAC was held on **8<sup>th</sup> November 2023 at 11.00 a.m.** in the Conference Hall (8<sup>th</sup> floor) of Bharati Vidyapeeth Bhavan, Pune.

Members present: As per attendance sheet.

Dr. Prasad Pore, Coordinator IQAC, welcomed the members for the IQAC meeting.

Hon. Vice Chancellor welcomed all for the meeting and in his opening remarks mentioned a few achievements of university units and faculty.

Hon. VC sir insisted that all constituent units/colleges should share details about their IIC activity so that faculty and students from other units can also join the activity and will benefit. He also expressed that the activity should have some output and it should be target oriented.

Dr. Seema H, external member, suggested having a registered incubation centre at university level. Research & Development Cell of University can play a major role in its functioning.

The regular agenda items were taken for discussions.

**Item No. 1 :** *Confirmation of the minutes of the IQAC Meeting held on 7th June 2023*

**Discussion :** Noted

**Resolution:** Since there were no comments or corrections, the minutes were confirmed.

**Item No. 2 :** *Action taken Report*

**Discussion:** Report on the action taken on the decisions of the IQAC at its meeting held on 7<sup>th</sup> June 2023 was noted.

Hon. Vice Chancellor sir asked to maintain the number of constituent units which is registered for NIRF ranking 2024. Dr. Gupta, Director IQAC informed that eligible institutions are registered and that the CleverGround software will be used for collection and compilation of data for NIRF after the final Data Capturing Format (DCF) of NIRF is received. Also, suggestions from the units for improvement of NIRF scores are being worked upon.

**Resolution:** All the actionable points were complied with.

**Item No. 3** : *Review of IQAC activities till date for this academic year*

**Discussion:** Dr. Pore, IQAC coordinator informed all about the activities conducted by IQAC in this academic year till date using a PowerPoint presentation.

Deliberations took place on

- Teaching, Learning related activities-
  - formation of new academic programs and the syllabus revision of existing programs to be compliant with NEP 2020.
  - NEP implementation: It has been informed that the programmes have been introduced/revised as per NEP guidelines wherever applicable.
  - Adoption of innovative teaching learning practices
  - Consideration of reforms in assessment and evaluation
  - Various activities like syllabus revision, Feedback analysis and ATR preparation was carried out.
- Library upgradation - Training for new Library Software KOHA was also carried out at various campuses to upgrade the library management system and upgradation of knowledge of librarians in July and September 2023
- Research –
  - In order to promote Interdisciplinary research, the R&D Cell has increased the seed funding amounts for interdisciplinary projects. R&D Cell will rigorously scrutinize the proposals for scientific validity and appropriate budgetary allocation.
  - Incentive for publications in various Q1 to Q4 journals are receiving a good response and publications in 2023 have seen improvement.
- Extension Activities – Dr. Pore informed all that extension activities are going on with emphasis on health and sustainability. It was emphasized that extension activities to focus also on green initiatives, carbon emissions, environment sustainability etc.
- Alumni – Strengthening of the alumni connect by all constituent units. Dr. Gupta informed all that new software for better alumni connect-AlmaShines will also be functional in the coming month.
- Website - A workshop on website content development was also carried out at RGITBT for all website coordinators in hybrid mode in September 2023.
- Examination - The examination section automation was done with online theory assessment was started.
- Best Practices - The Leadership Development Programme was initiated by the Hon'ble Vice Chancellor sir as a monthly activity.
- Faculty Development – IQAC of the constituent units organize several Faculty Development programmes in upcoming domains. Medical college, Pune and College of Engineering, Pune jointly organized an Artificial Intelligence Sensitization Symposium on October 2023 for faculty students and researchers of both the institutes.

- ICT- Dr. Pore informed all that for NAAC, NIRF and other accreditation purpose new software was purchased and training for all IQAC coordinators was conducted regarding the use of the same.

**Resolution:** The members noted the activities of the IQAC.

**Item No. 4 :** *Value Added Course (VAC), OBE, new Scholarship Scheme, NEP implementation*

**Discussion:**

Value added courses: It was noted that the number of value-added courses was adequate. Hon. Vice Chancellor sir suggested to prepare a comprehensive list and share to all colleges and schools for better dissemination of information to all students. Dr. Rawal, External member suggested have a cafeteria like approach can be used for value added courses. This will increase further the uptake of value-added courses by the students.

OBE: The discussion occurred on how OBE can be implemented better in all programmes, especially health sciences programmes. Dr. Pokharkar, Director R & D suggested using AICTE/ Other council guidelines for mapping wherever applicable. Hon. VC sir suggested along with some common template, as per the regulatory guidelines separate template can be prepared faculty wise. Dr. Seema suggested a uniform template could be there for NAAC purpose.

New Scholarship Scheme: Hon. VC sir informed all about the new scholarship scheme for PhD scholars, meritorious students etc. Dr. Rawal suggested with reference to scholarships- the number of students getting benefit also needs to be considered.

NEP implementation: It has been informed that the programmes have been introduced/revised as per NEP guidelines wherever applicable.

**Resolution:** Noted. The list of all Value-added courses will be compiled and sent to all colleges/schools and departments of university.

**Item No. 5:** *Capacity building for research and grant writing*

**Discussion:** Hon. VC sir suggested all colleges should conduct workshops for capacity building for research and grant writing. He suggested improving publications per faculty as per UGC guidelines. The postgraduate students' dissertations should be converted to publications. The faculty who has more publication from IRSHA, Pharmacy college, R & D cell can mentor other faculty. Dr. Lele suggested identifying priority areas for research. He suggested having more community-based research as it is having more value. Hon. VC sir suggested to start a bigger project which can be divided into small components and given to few faculty and

students for better implementation. Dr. Pore informed all about the UHTC and RHTC of both medical colleges and attached community area and asked all to utilize that for community-based research. Hon. VC sir also informed all again regarding importance of interdisciplinary projects and seed money for such projects is up to 5 lakhs. Dr. Rawal suggested that while deciding research priority area attention needs to be given to SDGs. The research needs to be linked to SDGs for better outcome and impact. The research should also address local issues.

**Resolution:** All faculty need to be motivated to conduct research, especially interdisciplinary and increase publications in indexed journals.

**Item No. 6:** *Revision of policies.*

**Discussion:** Dr. Pore presented an overview of policies. Dr. Rawal suggested all policies need to be reviewed and revised periodically. The policies were approved by IQAC. Hon'ble VC sir suggested to get feedback on policies.

**Resolution:** Committee for review of policies has been constituted

**Item No. 7:** *Grievance redressal mechanism.*

**Discussion:** Dr. Pore informed all that as per new guidelines of UGC regarding appointment of Ombudsman, Dr. Justice Shalini Phansalkar Joshi- Former Judge Bombay High Court is appointed as Ombudsman on the existing Grievance Redressal Committee.

**Resolution:** Noted.

**Item No. 8:** *Perspective plan for the academic year 2023-24.*

**Discussion:** Dr. Pore informed all additional points to be added in perspective plan like Upgradation in Accreditation Management system- Faculty Module and OBE module in CleverGround software, Increase MoU/collaborations, Accreditations like NBA, NABH, NABL, Development of patient care facilities, Opportunity for student exchange.

Dr. Anthony Rose added that restructuring of programmes as per NEP and more interdisciplinary projects can be added to the plan. It was discussed that to plan at the beginning of year, prepare a list of all points and review it periodically and at the end of the year. The reason for non-achievement can be found out and tackled. Dr. Rawal suggested Academic Administrative Audits will help in monitoring the plan. Dr. Murugkar, Principal Architecture college suggested the idea of uniform calendar of university. But it was discussed that this idea is not practicable as every programme admission date differs and they are as per regulatory council, so uniform calendar for all university programme cannot be prepared.

**Resolution:** Perspective plan points to be listed and monitored periodically.

**Item No. 9:** *SSR preparation and submission.*

**Discussion:** Dr. Pore and Dr. Gupta informed all the members the status of SSR. Hon. VC sir suggested the validation of all data is very important. The decided deadline for preparation is already over and we need to work fast. The probable date of IIQA submission will be 15<sup>th</sup> December 2023. He directed all not to lose momentum. He asked all principals/ directors to spare the people for this work. He also asked to inform all students about SSS as it is very important.

**Resolution:** It was resolved to expedite the work of SSR preparation and submit IIQA in time.

**Item No. 10:** *Any other item with permission of the Chair*

**Discussion:** Hon VC sir asked for any other suggestions for improvement.

Dr. Seema gave the following suggestions related to SSR work.

1. She suggested SSR should be 80% ready including all QnM before IIQA submission.
2. Websites of all units and university need to verify especially related to criteria 1 data and programmes.
3. A list of value-added courses should be available on the website.
4. All policies should be available on the university website.
5. All programmes' recognition letters should also be ready.
6. A list of software available should also be available.

Dr. Rawal suggested that SSR should be ready at the time of submission of IIQA, and website updating is very important.

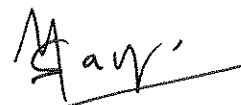
**Resolution:** The suggestions of external members are noted.

The external members thanked Hon'ble VC sir, for inviting them for the IQAC meeting and promised their active participation and contribution.

As there were no other items for discussion, the meeting ended with a Diwali greeting and vote of thanks to the chair.



**Dr. Prasad Pore**  
Coordinator-IQAC



**Dr. Vivek Saoji**  
Hon. Vice Chancellor  
Chairman

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**Action taken Report on Internal Quality Assurance Cell**

**Meeting held on 8<sup>th</sup> November 2023**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Action Taken</b>
<b>Item No. 1</b>	Confirmation of Minutes of the meeting held on 7 <sup>th</sup> June 2023	Read and confirmed.
<b>Item No. 2</b>	Action taken report	Noted.
<b>Item No. 3</b>	Review of IQAC activities till date for this academic year.	Noted.
<b>Item No. 4</b>	Value Added Course, OBE, new Scholarship Scheme, NEP implementation.	Noted. The list of all Value-added courses was compiled and sent to all colleges/schools and departments of university.
<b>Item No. 5</b>	Capacity building for research and grant writing.	Research & Development Cell will facilitate the institute to conduct workshops.
<b>Item No. 6</b>	Revision of policies.	Noted. Feedback was requested vide Ref. BVDU/2023-24/3725 and appropriately considered.
<b>Item No. 7</b>	Grievance redressal mechanism.	Noted.
<b>Item No. 8</b>	Perspective plan for the academic year 2023-24.	Perspective plan points to be listed and monitored periodically.
<b>Item No. 9</b>	SSR preparation and submission.	Noted. Series of meetings conducted for review of SSR.
<b>Item No. 10</b>	Any other item with permission of the Chair	The suggestions of external members are noted.